

*To submit to
P.W. Moloygan
8/2*

N. 1117-1140-A
J.S/3A/1

From

The Director of Public Instruction, Bengal,

To

The Principals, Government Arts Colleges; Training Colleges, Elan High School for Girls, Dacca; Bengal Engineering College; Al-Senullah School of Engineering; Calcutta and Chittagong Madrasahs; Superintendents, Harghly and Paishahi Madrasah; Divisional Inspectors and Inspectresses of Schools.

ENTREY & COLLEGE 738
Registered No. 13
File No. 13
Date of receipt 7. 2. 31

Sir.
Head Clerk.

Calcutta, the 16th February 1931.

Sir,
Madam,

I have the honour to invite your attention to this office circular No. 31, dated 28th October 1926, (copy enclosed for ready reference) laying down the procedure for the submission of proposals for the crossing of the efficiency bars by the officers in the Bengal Educational Service under your control and to state that several instances have occurred in which the instructions contained in the circular referred to above have not been followed, the result being that Government have complained against the delay in the submission of such proposals.

2. I have therefore to request you to see that the instructions contained in the circular under reference are strictly followed in future and to state that explanations will have to be submitted in cases of failure to comply with the rules laid down therein.

3. I have also to request you to follow a similar procedure in cases of other gazetted officers having efficiency bars in the time scale of pay to which they belong.

I have the honour to be,
Sir,
Madam,
Your most obedient servant,

W. B. Johnson
Asstt. Director of Public Instruction, Bengal,
(Offg).

W. B.
19.2.

- (iv) whether he has shown, during the previous 3 years, that he is maintaining his mental alertness by the publication of any original paper, or book, or in any other manner;
- (v) whether he has been taking his due share in training the character of students and in teaching them self-reliance and discipline; and
- (vi) whether his work is characterised by defects, e.g. tactlessness, super-sensitive temperament, want of zeal, etc., which impair in any marked degree his efficiency as a College teacher.

Every such report should contain definite recommendations as to whether the applicant should be allowed to cross the bar.

I have the honour to be,

Sir,

Your most obedient servant,

E. F. Oaten,
Director of Public Instruction, Bengal.