

Department of Mathematics  
Presidency College, Calcutta.

14-3-53

Principal

I am enclosing herewith the two confidential reports of the following members of the Staff of the Department. The unused forms are returned.

- 1) Dr. N. L. Ghosh.
- 2) Sri M. Roy Chowdhury
- 3) " M. K. Roy
- 4) " K. K. Datta
- 5) " S. S. Mukherjee

S. K. Banerjee

# Government of West Bengal

EDUCATION

Department.

## Annual Confidential Report

For the year 1942-1943

Gazetted Officers

Name.....Dr. Sanat Kumar Basu.....

Rank.....Head of the Department, Mathematics.....

Service.....W.B.S.E.S.....

Branch.....Teaching.....

					Assessment.
1.	Personality ..	..	..	..	Satisfactory
2.	Capacity for sustained work ..	..	..	..	Very Good
3.	Tact and ability to work with others ..	..	..	..	Satisfactory
4.	Ability to control subordinates ..	..	..	..	Satisfactory
5.	Reliability in carrying out instructions ..	..	..	..	Very Good
6.	Ability to state a case ..	..	..	..	Satisfactory
7.	Initiative ..	..	..	..	Good
8.	Power of taking responsibility ..	..	..	..	Good
9.	Power to inspire confidence in the general public ..	..	..	..	Satisfactory
10.	Devotion to duty ..	..	..	..	Very Good
11.	Knowledge of his work ..	..	..	..	Very Good

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

An officer of integrity and character and physically fit. He is a sound teacher with scholarly habits and interest for research work. He has an amiable disposition and is a willing worker.

Signature.....Ja. San Gupta 30/3/43

Rank.....Date.....

Remarks by Countersigning Officer or Officers.

Signature.....  
(Countersigning Officer.)

Signature.....  
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.



# Government of West Bengal

Education

Department.

## Annual Confidential Report

For the year 1942-1943

### Gazetted Officers

Name.....Dr. Nanda Lal Ghosh.....

Rank.....Professor of Mathematics Presidency College, Calcutta.....

Service.....W. B. S. E. S......

Branch.....Teaching.....

					Assessment.
1.	Personality ..	..	..	..	<u>Satisfactory</u>
2.	Capacity for sustained work	..	..	..	<u>Indifferent</u> <sup>no</sup> <u>Satisfactory</u>
3.	Tact and ability to work with others	..	..	..	<u>Indifferent</u>
4.	Ability to control subordinates	..	..	..	<u>Indifferent</u>
5.	Reliability in carrying out instructions	..	..	..	<u>Satisfactory</u>
6.	Ability to state a case ..	..	..	..	<u>Satisfactory</u>
7.	Initiative ..	..	..	..	<u>Indifferent</u>
8.	Power of taking responsibility	..	..	..	<u>Indifferent</u>
9.	Power to inspire confidence in the general public	..	..	..	<u>Satisfactory</u>
10.	Devotion to duty	..	..	..	<u>Indifferent</u>
11.	Knowledge of his work	..	..	..	<u>Satisfactory</u>

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

He is a popular teacher. He is regular. He is active and polished in manners.

Signature.....Sanal Kumar Basu.....

Rank.....Head of the Dept......Date.....14-3-53.....  
of Mathematics  
Presidency College

Remarks by Countersigning Officer or Officers.

He has joined during the year, has a reputation of a good teacher. He is also interested in research work. He is well behaved.

Signature.....K. S. Mukherjee.....30/3  
(Countersigning Officer.)

Signature.....  
(Head of Department).

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# Government of West Bengal

Education

Department.

## Annual Confidential Report

For the year 1942-1943.

### Gazetted Officers

Name.....Sri. Murari Mohan Roy Chowdhury.....

Rank.....Asstt. Professor of Mathematics, Presidency College.....

Service.....W.B.E.S.....

Branch.....Teaching.....

	Assessment.
1. Personality .. .. .	Satisfactory
2. Capacity for sustained work .. .. .	Satisfactory
3. Tact and ability to work with others .. .. .	Very good
4. Ability to control subordinates .. .. .	Satisfactory
5. Reliability in carrying out instructions .. .. .	Very good
6. Ability to state a case .. .. .	Satisfactory
7. Initiative .. .. .	Indifferent
8. Power of taking responsibility .. .. .	Satisfactory
9. Power to inspire confidence in the general public .. .. .	Satisfactory
10. Devotion to duty .. .. .	Satisfactory
11. Knowledge of his work .. .. .	Satisfactory

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

He is a conscientious worker. He is very regular. He is a popular teacher. He is very sober. He is active and smart.

Signature.....Janak Kumar Basu.....

Rank.....Head of the Dept. Date...14.3.53  
of Mathematics  
Presidency College

Remarks by Countersigning Officer or Officers.

A sound and efficient teacher. He is respected for his being very sober and sound.

Signature.....[Signature] 30/3/53  
(Countersigning Officer.)

Signature.....  
(Head of Department).

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# Government of West Bengal

Education

Department.

## Annual Confidential Report

For the year 1942-1943

### Gazetted Officers

Name... Smt. Manindra Kumar Roy

Rank... Asst. Professor of Mathematics, Presidency College, Calcutta

Service... W.B.E.S.

Branch... Teaching

	Assessment.
1. Personality .. .. .	Indifferent
2. Capacity for sustained work .. .. .	Indifferent
3. Tact and ability to work with others .. .. .	Indifferent
4. Ability to control subordinates .. .. .	Indifferent
5. Reliability in carrying out instructions .. .. .	Satisfactory
6. Ability to state a case .. .. .	Satisfactory
7. Initiative .. .. .	Indifferent
8. Power of taking responsibility .. .. .	Satisfactory
9. Power to inspire confidence in the general public .. .. .	Indifferent
10. Devotion to duty .. .. .	Satisfactory
11. Knowledge of his work .. .. .	Satisfactory

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

He is honest and sincere. He is active and possesses sound health. He is much and wellbehaved.

Signature... Sanat Kumar Basu...

Rank... Head of Dept. Date... 14.3.43

of Mathematics,  
Presidency College,  
Calcutta

Remarks by Countersigning Officer or Officers.

A sincere and hardworking teacher with  
active habits

Signature... Jc. San Gupta 30/3/43  
(Countersigning Officer.)

Signature.....  
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.



# Government of West Bengal

Education

Department

## Annual Confidential Report

For the year 1942-1943

### Gazetted Officers

Name. Sri Kamini Kumar DE

Rank. Asst. Professor of Mathematics, Presidency College, Calcutta

Service. W. B. E. S.

Branch. Teaching

	Assessment.
1. Personality .. .. .	Indifferent
2. Capacity for sustained work .. .. .	Satisfactory
3. Tact and ability to work with others .. .. .	Satisfactory
4. Ability to control subordinates .. .. .	Indifferent
5. Reliability in carrying out instructions .. .. .	very good
6. Ability to state a case .. .. .	Satisfactory
7. Initiative .. .. .	Indifferent
8. Power of taking responsibility .. .. .	Satisfactory
9. Power to inspire confidence in the general public .. .. .	Satisfactory
10. Devotion to duty .. .. .	Very good
11. Knowledge of his work .. .. .	Satisfactory

The above assessment should be one of the four—Very good/Satisfactory/Indifferent/Poor.

General remarks (including a statement on integrity, character and physical fitness and a note of any special qualifications not covered by the above).

*He is very honest and sincere. He is a man of character. He can be completely relied upon. He is very amiable.*

Signature. Kamini Kumar Banerjee

Rank. Asst. Prof. Date. 30/3/52

of Mathematics,  
Presidency College,  
Calcutta

Remarks by Countersigning Officer or Officers.

*He is a good scholar and experienced and competent teacher, of amiable manners.*

Signature. J. C. Banerjee 30/3/52  
(Countersigning Officer.)

Signature. .....  
(Head of Department).

Note.—The attention of reporting officers is drawn to the importance of the General Remarks section. Particularly in the case of senior officers it is desirable that this should be adequately and carefully filled in.



# GOVERNMENT OF WEST BENGAL

Education

Department.

## Confidential Annual Report on Members of the Staff

For the year 1952-1953

Name.... Sri. Shyam Sathan Mukherjee  
Rank.... Teacher in Mathematics Pres. Branch.... Teaching  
Date of:—(a) Birth... 11.1.23 (b) Entry to Government Service... 17.12.51 Present Grade.....

(For notes on compiling the report, see page 2.)

### Section I.—Performance of Duties in Present Grade.

	Markings.	Remarks.
1. Knowledge—		
(a) of Branch .. .. .	B	
(b) of Department .. .. .	B	
2. Personality and force of character .. .. .	A	
3. Judgement .. .. .	B	
4. Power of taking responsibility .. .. .	A	
5. Initiative .. .. .	B	
6. Accuracy .. .. .	A	
7. Address and tact .. .. .	B	
8. Power of supervising staff .. .. .	B	
9. Zeal and industr .. .. .	B	
10. Health .. .. .	C	
11. Attendance [see note (2)] .. .. .	Very regular and punctual	
12. Official conduct (discipline) [see note (2)] .. .. .	Very good	
13. (a) Capacity to note .. .. .	B	
(b) Capacity to draft .. .. .	B	

General remarks (including a statement on integrity and reliability and a note of any special qualifications not included above). He is very honest and sincere and possesses a sound moral character. He can be completely relied upon. He is very polished in behaviour. He is an earnest teacher who is likely to make a name. He is quite intelligent.

### Section II.—Degree of Fitness for Promotion.

Delete all but one of the following:—

~~Exceptionally well qualified/Highly qualified/Qualified/Not yet qualified.~~

Remarks— He joined the department as a teacher only recently (17th Dec. '52) and has not gained much experience.

I HEREBY CERTIFY THAT IN MY opinion the conduct, standard of efficiency, and degree of fitness for promotion of the officer named hereon are as stated.

Date.... 14.3.53 Signature (Certifying Officer.).... Sanat Kumar Basu

Rank.... Head of the Department of Mathematics Presidency College.

Remarks by Countersigning Officer.

He has joined the College recently during the year. He is a sincere, hardworking and reliable teacher.  
P. S. Ghosh  
30/3/53

Signature (Head of Department.).....

Date.....



## Notes.

## Section I.

*Note (1).*—Insert in this column A, B, C, D, or E, against each item to the following appraisement:—

- A. Outstanding.
- B. Very good.
- C. Satisfactory.
- D. Indifferent.
- E. Poor.

*Note (2).*—An A or B marking is inappropriate for these items.

*Note (3).*—This report is to be regarded as confidential: but an E marking against any item must be communicated in duplicate by the Head of the Sub-Department to the officer concerned, except in the following circumstances:—

- (i) Where in the opinion of the Head of the Sub-Department communication is considered likely to affect adversely the officer's health.
- (ii) Where the marking is due to inexperience owing to less than one year's service on the grade (except in cases of unsatisfactory conduct, laziness, etc.).
- (iii) Where the weakness has already been notified and it is clear that no useful purpose can be served by repeated notifications, in such cases the officer should be advised of the proposal to discontinue future notifications to the same effect as those he has previously received. Any change, for better or worse, should be notified to the officer.

The officer should be required to sign and return to the Establishment Branch, one copy of intimations of E markings as evidence that he has been notified: he may, if he so desires, add observations.

## Section II.

*Note (4).*—The estimate of fitness for promotion should be related to the officer's capacity for the performance of the duties of the grade above. If he is marked "Exceptionally well qualified" or "Not yet qualified" the reasons for the marking should be stated; and in general reporting officers should make the fullest use of the "Remarks" space.

## General.

*Note (5).*—Every effort should be made to arrive at a just estimate of the qualities of the officer at the time the report is made. Reporting officers should rely on their own judgement and experience, and should in no circumstances have access to previous reports on the same officer by other reporting officers.